



## GLENFERRIE PRIMARY SCHOOL

Manningtree Road, Hawthorn 3122 Telephone: 98184338

E-mail: [glenferrie.ps@edumail.vic.gov.au](mailto:glenferrie.ps@edumail.vic.gov.au)

Sue O'Sullivan: Principal

Dear parent/guardian,

*Glenferrie Primary School* is looking forward to another great year of teaching and learning and would like to advise you of *Glenferrie Primary School*'s voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to *implement the International Baccalaureate primary years program and to offer a one to one iPad program in years 3 to 6 and continual purchasing of new books for the library and to up keep our historical buildings.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Sue O'Sullivan, *Principal*

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*Chris Kendall, School Council President*

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<ul style="list-style-type: none"> <li>• classroom consumables, materials &amp; equipment</li> <li>• Shared classroom stationery, classroom books, readers, paper, posters and craft items</li> <li>• Physical education, Italian, Art and English, Mathematic materials</li> </ul>	\$210
<u>Online Subscriptions/Affiliations</u> <ul style="list-style-type: none"> <li>• <i>Essential Assessment</i></li> <li>• <i>Library – Bookmark</i></li> <li>• <i>Twinkl membership</i></li> <li>• <i>PAT -assessment</i></li> </ul>	\$30.00
<u>ICT Devices – provision of devices</u>	\$80.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$30.00
<u>Whole school events</u> <ul style="list-style-type: none"> <li>• <i>Athletics carnival - transport \$13.00</i></li> <li>• <i>Italian Day – equipment \$12.00</i></li> <li>• <i>Life Education – program costs \$15.00</i></li> <li>• <i>Harmony Day – performance \$10.00</i></li> </ul>	\$50.00
<b>Total Amount</b>	<b>\$400</b>
Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports membership</i>	\$5.00
<i>First aid equipment</i>	\$10.00
<i>School grounds maintenance and improvements</i>	\$50.00
<ul style="list-style-type: none"> <li>• <i>Seesaw</i></li> </ul>	\$14.00
<ul style="list-style-type: none"> <li>• <i>Compass</i></li> </ul>	\$12.00
<ul style="list-style-type: none"> <li>• <i>IB Asia memberships –</i></li> </ul>	\$35.00
<b>Total Amount</b>	<b>\$140</b>



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Tax deductible contributions	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Recommended amount \$160.00</i>	
<b>Library fund.</b> <i>A tax-deductible contribution to support book purchases. Recommended amount \$160.00</i> <i>Technology devices that sustain the library as a valuable resource. Recommended amount \$160.00</i>	
<b>Total Amount</b>	

### Educational items for students to own

Attached is a list of items that the school recommends you purchase from *Maxims* for your child to individually own and use.



**Extra-Curricular Items and Activities**

*Glenferrie Primary School* offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by *end of term 1 2022*.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Year 3 /4 Camp</i>	TBC \$300- \$450	
<i>Year 5 /6 school camp</i>	TBC \$550-\$650	
<i>Year 5/6 Interschool Sports program</i>	TBC \$30-\$50	
Year 6 Big Day Out	TBC \$30-\$50	
Optional School Swimming Program	TBC \$90-\$150	
Year 6 Hooded Winchester	TBC \$55-65	
<i>Student wellbeing programs - Year 5/6 Sex Education</i>	TBC \$32	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

**Financial Support for Families**

*Glenferrie Primary School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund - Centrelink pensioner concession OR Health care card holder (Foster parent or Veteran’s affairs)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Shelley Clinch Business Manager*

Ph: 03 9818 4338 | Email: [Glenferrie.ps@education.vic.gov.au](mailto:Glenferrie.ps@education.vic.gov.au)



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### Total

Category	
Curriculum Contributions <i>Recommended amount \$400 .00</i>	
Other Contributions <i>Recommended amount \$140.00</i>	
<i>Recommended total \$540.00</i>	

### Payment methods

*COMPASS only*

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.