



4.11.2022

Dear Glenferrie Primary School Community,

The Glenferrie Primary School Council sets parent payments each year in line with the Department of Education and Training guidelines (DET). For the coming 2023 school year DET have emphasised that all payments are voluntary.

The School Council encourages all parents to make these payments as they are vital to enhancing the educational opportunities for students and supporting the teaching of these fundamental learning programs.

The payments you make are used to provide valuable up-to-date curriculum resources and technologies, whole school events and important non-curriculum items and activities which we have outlined in brief below.

### **Curriculum Contributions.**

1. Enable the provision of upgraded leased technology across all classes and individual iPads for students during years 3-6.
2. Provide all classrooms with necessary stationary, consumables, and resources to support the range of educational programs; this includes online subscriptions, online testing and assessment materials.
3. Assisting to fund special programs both in-school and through external providers, noting the vital importance of these initiatives and activities.

### **Other Contributions.**

1. Affiliated School Sports Victoria Membership which provides benefits to our sports program.
2. Replenishment and upgrade of our First Aid equipment.
3. Support the overall visual enhancement of our school through grounds maintenance and improvements.
4. Memberships supporting student development, community communications and administration through Seesaw, Compass, and the International Baccalaureate Asia.

### **Tax Deductible Library and Building funds.**

1. Dedicated to the ongoing development of our valuable library books, resources, and technology.
2. Support the repairs and refurbishments of our historically significant Victorian Heritage listed buildings.
3. Help ongoing maintenance or replacement of necessary key items such as painting, carpeting, air-conditioners and heaters, improved security fencing and the upgrading of bathroom facilities.

\*Your paid statement receipt via Compass is to be retained for your personal Tax purposes.

The schools last financial report showed Glenferrie has existing cash reserves. These reserves have been accumulated whilst Glenferrie had higher local and international student numbers. Based on the lower student numbers forecast for 2023, these reserves will be needed in addition to the parent contributions to support the school's ongoing programs and operating costs and then pay for capital works and ongoing improvement to the buildings and/or grounds as agreed with the school council.

The School Council therefore kindly requests that each family carefully considers their ability to contribute financially to any or all these areas, as these incredibly important yet voluntary contributions from our families ensure that our school can offer our children the best possible support and essential educational programs for their future needs.

Yours sincerely,

*Maureen Pound*, School Council President, *Belinda Harries*, School Council Treasurer and

*Tanya Gurney*, Principal



## GLENFERRIE PRIMARY SCHOOL

Manningtree Road, Hawthorn 3122 Telephone: 98184338

E-mail: [glenferrie.ps@edumail.vic.gov.au](mailto:glenferrie.ps@edumail.vic.gov.au)

Sue O'Sullivan: Principal

Dear Parent/guardian,

Glenferrie Primary School is looking forward to another great year of teaching and learning and would like to advise you of Glenferrie Primary School 's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all you support whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to implement the International Baccalaureate primary years program and to offer a one-to-one iPad program in years 3 to 6 and continual purchasing of new books for the library and to upkeep our historical buildings.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Tanya Gurney, Principal

and

Maureen Pound, School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Recommended Amount
<ul style="list-style-type: none"> <li>• classroom consumables, materials &amp; equipment</li> <li>• Shared classroom stationery, classroom books, readers, paper, posters, and craft items</li> <li>• Physical education, Italian, Art and English, Mathematic materials</li> </ul>	\$250
<u>Online Subscriptions/Affiliations</u> <ul style="list-style-type: none"> <li>• <i>Essential Assessment</i></li> <li>• <i>Library – Bookmark</i></li> <li>• <i>Twinkl membership</i></li> <li>• <i>PAT -assessment</i></li> </ul>	\$60.00
<u>ICT Devices – provision of leased devices</u>	\$100.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$30.00
<b>Total Amount</b>	<b>\$440</b>
Other Contributions - for non-curriculum items and activities	Recommended Amount
<i>School Sports membership</i>	\$5.00
<i>First aid equipment</i>	\$20.00
<i>School grounds maintenance and improvements</i>	\$50.00
<ul style="list-style-type: none"> <li>• <i>Seesaw</i></li> </ul>	\$20.00
<ul style="list-style-type: none"> <li>• <i>Compass</i></li> </ul>	\$20.00
<ul style="list-style-type: none"> <li>• <i>IB Asia memberships –</i></li> </ul>	\$35.00
<b>Recommended total amount</b>	<b>\$150</b>
Tax deductible contributions	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$160



<b>Library fund.</b> A tax-deductible contribution to support book purchases.	\$160
Technology devices that sustain the library as a valuable resource.	\$160
<b>Recommended total amount</b>	<b>\$1,070</b>

### Extra-Curricular Items and Activities

Glenferrie Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by *end of term 1 2023*.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Year 3 /4 Camp	TBC \$300- \$450	
Year 5 /6 school camp	TBC \$550-\$650	
Year 5/6 Interschool Sports program	TBC \$30-\$50	
Year 6 Big Day Out	TBC \$30-\$50	
Whole School Swimming Program	TBC \$90-\$150	
Year 6 Hooded Winchester	TBC \$55-\$65	
Student wellbeing programs - Year 5/6 Sex Education	TBC \$32	
Whole school Athletics day	TBC \$20.00	
<b>Total Extra-curricular Items and Activities</b>		<b>\$xxx</b>

### Financial Support for Families

Glenferrie Primary School understands that some families may experience financial difficulty and offers a range of support options, including:



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Sue O'Sullivan: Principal

- the Camps, Sports and Excursions Fund - Centrelink pensioner concession OR Health care card holder (Foster parent or Veteran's affairs)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Shelley Clinch Business Manager*

Ph: 03 9818 4338 | Email: [Glenferrie.ps@education.vic.gov.au](mailto:Glenferrie.ps@education.vic.gov.au)

Category	Recommended Amount
Curriculum Contributions	\$440.00
Other Contributions	\$150.00
Extra-Curricular Items and Activities	\$TBC
TOTAL	\$590.00

### Payment methods

*COMPASS only*

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child does not miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.